



## BOTSWANA FOOTBALL ASSOCIATION

# TENDERING PROCEDURES T 1.1 TENDER NOTICE and INVITATION TO TENDER

Tender Reference No: 004 2023/2024

**Procurement Requirements are:** Supplies Contract for Technical Sponsorship for Botswana Football Association for 3 years

- Sealed Tender offers are invited for Supplies Contract for Procurement of Technical Sponsorship for Botswana Football Association for 3 years
- The Procuring Entity is: Botswana Football Association
- Procurement Method is: Open International Bidding
- Local companies must, in order to be considered for the award of the contract, be registered with the Public Procurement Regulatory Authority in the following categories:

**Code 211 : General Supplies**

**Sub-Code 04 : Clothing Apparels & Fabrics & Sub Code 07:Sports & Recreation Equipment, Spares and Accessories**

or

**Code 213: General Manufacturers**

**Sub-Code 09: Clothing and Fabrics**

- Foreign companies must be in possession of documentation defining the constitution or legal status, place of registration and principal place of Business.
- The physical address for collection of tender documents is: **Botswana Football Association, PLOT NO 73281, Lekidi Football Center, Gaborone, Administration Block, Administration office.**
- Full ITT document will be emailed to contractors who are not able to collect physically after submission of proof of payment of non-refundable deposit of **P250.00 (Two Hundred and Fifty Pula only) or P125.00 (One Hundred and twenty five Pula Only)** for youth owned companies against a cash value or EFT in favor of Botswana Football Association.

**Account details**

**Account Name: Botswana Football Association**

**Bank Name: First National Bank Botswana**

**Account Number: 62311809117**

**Branch Name: Mall Branch**

**Branch Code: 282867**

- Proof of payment should be emailed to [bfa@bfa.co.bw](mailto:bfa@bfa.co.bw) with a copy to [jmatlou@bfa.co.bw](mailto:jmatlou@bfa.co.bw)
- Documents may be collected during working hours from **0830hrs to 1630** hours with effect from **06 July 2023.**
- A non-refundable deposit of **P250.00** payable in cash or bank guaranteed cheque made out in favor of the Botswana Football Association is required on collection of the tender documents. Payment should be done during working hours at: Botswana Football Association, **PLOT NO 73281, Lekidi Football Center, Gaborone, Administration Block, and Administration office.**
- Youth companies shall purchase the ITT at **50%** of the fee as per Presidential Directive CAB 14 (B) 2015 (**P125.00**)



Queries or clarifications relating to the issuance of these documents may be addressed in writing not later than 14 days before the tender closing date to **Mr. Jabu Matlou, Tel No. 3900279, Email address jmatlou@bfa.co.bw, Fax No. 3900280**

- The closing date and time for receipt of sealed tender offers is 1200hrs on 04 August 2023
- Late tender offers will not be accepted.
- The Bid Submission Method is: One Envelope Submission Method in one sealed envelope
- One (1) original tender document marked ORIGINAL and 2 duplicate copies of the original Document marked copy in one sealed envelope clearly marked

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- The name and address of the bidder should be clearly marked on the envelope.

Notwithstanding anything in the foregoing, Botswana Football Association is not bound to accept the lowest or any tender offer.

